

Dear Sir / Madam

You will be aware that there have been plans to re-locate our two existing GP surgeries into one new, purpose built building. You may also have seen the new building being constructed in Canley or seen the 'for sale' sign going up at our Mount St surgery, and so the purpose of this letter is to confirm the dates of this move.

The new building offers a purpose built facility with a range of consulting rooms as well as three treatment rooms for various nurse procedures. The surgery will be open from 7.30am - 6.00pm, offers a choice of male and female GPs and has parking facilities and disabled access.

As part of the relocation, the cessation of service provision from the building at 69 Mount St, Coventry and 8 Prior Deram Walk, Coventry has also been agreed. This will happen on **Friday 18<sup>th</sup> September 2015**, when the surgery will close. NHS England has agreed to this request because the building is likely to require some extensive refurbishment work in the near future to meet the new Regulatory requirements.

This will mean that from **Monday 21<sup>st</sup> September 2015** patients from both surgeries will only be able to access healthcare services from the new site at **6 Prior Deram Walk, Coventry, CV4 8FT**. We hope you will want to move with us as we enter this new phase and, if you are happy to access your medical care at this new location, you do not need to do anything. The practice will already have your medical records.

We will not be removing any patient from our list who wishes to move across with us and we will continue to offer a home visiting service for our housebound patients and those where the GP feels it is clinically appropriate. For those who will not be able to move across with us, we have enclosed a letter from NHS England that explains the choices and options available to you.

For more details, pictures and information on the new site, please visit our web site at [www.fmcgp.co.uk](http://www.fmcgp.co.uk). We are looking forward to this move as it will provide more appointments, better facilities and better access for our patients and, although change may not be something that many people like, we firmly believe that the benefits this move will offer to all of our current and future patients will be easy to see once the move happens.

We look forward to seeing you in our new surgery from 21<sup>st</sup> September 2015

From all the Partners, GPs and staff at Forrest Medical Centre

NHS England (West Midlands)  
Parkside House  
Quinton Road  
Coventry  
CV1 2NJ

2<sup>nd</sup> July 2015

Dear Patient/s of Forrest Medical Centre (Mount Street Surgery)

**Your GP Practice is relocating from 21<sup>st</sup> September 2015**

You will be aware the Forrest Medical Centre is merging both premises into one on the above date. This letter explains how the changes may affect you.

This will mean that from **Monday 21<sup>st</sup> September 2015**, the Forrest Medical Centre will operate from its new building at **6 Prior Deram Walk, Canley, Coventry, CV4 8FT**. All patients will continue to receive the range of services currently provided.

From the date of the Mount Street closure (Friday 18<sup>th</sup> September 2015) patients from the Mount Street Surgery will only be able to access healthcare services from the new site at 6 Prior Deram Walk, Coventry, CV4 8FT. The Out of Hours and weekend cover will remain as at present. **If you are happy to access your medical care at this new location, you do not need to do anything.** The practice will already have your medical records. You may wish to notify your pharmacy if you receive a prescription delivery service.

We appreciate the closure of the Mount Street Surgery may not be the most convenient arrangement for you and your family and that you may wish to register with a practice closer to where you live – the paragraphs below advise you on how to do this.

A list of practices in your area is detailed below. All practices listed are currently accepting new patients. Each practice has agreed a 'boundary' with us from which they must accept patients wishing to register. As a general rule, practices closest to where you live will accept you onto their list. Further information can also be found on the NHS Choices website if you wish to look at this.

If you do decide to change to another practice please consider the list and contact your chosen practice directly (by phone or in person) to inform them you wish to register with them – they will confirm whether your residential address falls within their boundary and how to go about registering. They are also required to explain if they do not wish to register you and the reasons why, e.g. if your residential address does not fall within their agreed boundary. For reasons other than this (outside of boundary), the practice is required to provide you with a written explanation.

You will need to complete a simple form (called GMS1). The new practice is also likely to ask you to come in for a 'new patient check' – this is a great opportunity to get to know the new practice better and discuss your current medical conditions and medication. Your medical records will be transferred from your current practice to your new chosen practice – the process usually takes a couple of weeks.

You may choose a new practice at any time. If you have not chosen to register with a

new practice by the time of closure of the Mount Street Surgery site on Friday 18<sup>th</sup> September 2015, your registration will remain with the Forrest Medical Centre at 6 Prior Deram Walk, Canley, Coventry, CV4 8FT and you will continue to receive your care there – please do not worry that you or your family will be left without access to a GP as a result of these changes.

If you have concerns about your care provision or anybody you know that may be affected by these changes, particularly housebound patients, patients receiving palliative care etc., please contact the practice directly to discuss these changes and ensure you are happy with the arrangements. Both the Practice and NHS England (West Midlands) are determined to ensure that the care of patients during the transition period is not compromised.

If you have any questions or queries, please contact your practice in the first instance. The practice will make every effort to talk you through the process and alleviate any concerns you may have.

Yours Sincerely



Martina Ellery  
Head of Primary Care  
NHS England (West Midlands)

**List of practices in the area including contact numbers:**

<b>Surgery</b>	<b>Address</b>	<b>Telephone Number</b>	<b>Distance from Mount Street Surgery</b>
<b>Broomfield Park Medical Centre</b>	Spon End Coventry CV1 3HQ	024 76228606	0.3 Miles
<b>Kensington Road Surgery</b>	148 Kensington Road Coventry CV5 6HY	024 76672466	0.3 Miles
<b>Govind Health Centre</b>	77c Moor Street Coventry CV5 6EU	024 76675016	0.5 Miles
<b>Holyhead Surgery</b>	1 Chester Street Coventry CV1 4DH	024 76224687	0.6 Miles
<b>Jubilee Healthcare</b>	41 Westminster Road Coventry CV1 3GB	024 7622 3565	0.7 Miles
<b>Moseley Avenue</b>	109 Moseley Avenue Coventry CV6 1HS	024 76592201	1 Mile
<b>Allesley Park Medical Centre</b>	2 Whitaker Road Coventry CV5 9JE	024 7667 4123	1 Mile